

# ASB AVIONICS

1032 Sabovich Street, Mojave, CA. 93501, FAA Repair Station UMDR221L, PH: 661.824.1005 FAX: 661.824.1006

SELF SURVEY QUESTIONNAIRE			
1	ASB Avionics has been in service since 1991		
2	ASB Avionics is audited by the FAA once a year		
3	ASB Avionics is a FAA repair station, No. UMDR221L		
4	Numerous ASB Avionics customers audit our facility annually		
5	Staffing: Employed: 20+      Certified A&P Mechanics: 3      Certified repairmen: 5      QA Inspectors: 6		
		Yes	No
6	Is there a drug testing program currently in effect conforming to the Department of Transportation as well as an approved FAA program? (Cert No. E-WP-00097-U)(D-WR-092)	X	
7	Does your company maintain a file of audit findings and corrective actions?	X	
8	Are your facilities and organization adequate to perform the work authorized?	X	
9	Are the facilities maintained in an orderly manner, that fosters quality workmanship?	X	
10	Are the applicable manufacturer's repair/overhaul manuals and service bullitens for all work accomplished available at your facility?	X	
11	Are the manuals kept up to the current revision status?	X	
12	Are the repair/overhauls being accomplished in accordance with the applicable manufacturer's current specifications and technical data?	X	
13	Are all parts used in the repair/overhaul certified as being traceable to an FAA approved source?	X	
14	Do you ensure that any sub-contracted work meets customer specifications and FAR requirements?	X	
15	Is a list maintained of approved sub-contractor maintenance vendors?	X	
16	Do you segregate and identify any non-conforming materials?	X	
17	Do you have a documented procedure to assure that scrapped parts are either returned to the customer or maintained beyond repair?	X	
18	Do you have a documented shelf life program?	X	
19	Is tooling and special equipment required to accomplish component repair/overhaul available and maintained in serviceable condition?	X	
20	Does special tool and test equipment requiring calibration receive calibration on a scheduled basis and are calibration records maintained?	X	
21	Is the special tooling in item 20 either OEM equipment or its equivalent acceptable to the administrator per FAR 43.13(a)?	X	
22	Are tool certificates traceable to NIST, laboratories recognized by the NIST, or OEM?	X	
23	Are adequately trained personnel accomplishing the repair/overhaul actions?	X	

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	(Con't)	Yes	No
24	Are training records maintained and current?	X	
25	Is the inspection program, such as quality control function, being utilized to ensure work is accomplished in accordance with customer and regulatory requirements?	X	
26	Are instructions in place to prevent any person who performs an item of work from performing any required inspection of that work?	X	
27	Are the individuals who certify airworthiness on components properly certified, i.e. A&P mechanics or repairmen?	X	
28	Are serviceable parts tags being attached to repaired/overhauled items with at least the following data;		
	1. Maintenance release stating that the component identified was repaired and inspected in accordance with current regulations and is approved for return to service?	X	
	2. Part number?	X	
	3. Serial Number when assigned?	X	
	4. Pertinent details of the repair or reference to the work order/purchase order on which the details are recorded?	X	
	5. Air agency certificate no. (Repair station or manufacturer's maintenance facility)?	X	
	6. Signature of an authorized representative of the repair/overhaul agency?	X	